



Curriculum Vitae Nick Shackelford

Name: Nick Shackelford
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Education/Qualifications:

Institution: Council for National Academic Awards, UK

Qualification: B.A. (2nd Class Honours) 1974

Institution: University of Warwick, UK

Qualification: Post Graduate Certificate in Education,

Institution: Royal Society of Arts

Qualification: Certificate in TEFL, International House, UK

Institution: University of Auckland

Qualification: M.Ed. (Educational Administration) First Class Honours, 1996.

Institution: Macquarie University

Qualification: M.A. Applied Linguistics 2001

Institution: New Zealand Institute of Business Studies

Qualification: DipEdit 2022

Employment History:

2021- current: Freelance editing and proofreading.

Work completed for:

- Unitec e-Press (Review of academic papers)
- Ruskin Festival Symposium (Japan)
- Niuean Community Group commemorative book
- Authors' self-published books: Novel, series of children's books, 'Storyworth' memoir, Italian cookbook.

2018 – 2021: Graduate School of Management, University of Auckland

Position: Professional Teaching Fellow, Business Communication Team

Responsibilities: The team provides embedded, discipline-specific academic language and literacy support to Master of Business Students through weekly seminars, online feedback on draft written work, presentations rehearsals and 1:1 / small group work.

March 2019: The Business Communication and Academic Skills Team was the recipient of a University of Auckland Business School Excellence Award for Collaboration in Teaching.

2016 – 2017

Position: Professor of English language, Kansai Gaidai University, Japan.

Responsibilities: Teaching undergraduate students of English:

Classes taught:

- Effective Discussion
- Effective Essay Writing

- Presentation Skills
- Introduction to Social Sciences 1 & 2
- Topics in Humanities 1 & 2

Member of the Undergraduate Board of Studies, Kansai Gaidai University, Japan.

1988 – 2016

Position: Senior Lecturer in ESOL and Head of Department of Language Studies

Responsibilities: Management of a large academic department & teaching ESOL to refugee, immigrant and international students

Courses taught:

- Business Writing in International Contexts (BA/ Grad Cert. EAL)
- Language policy and Change management courses in the Graduate Diploma in Language Teaching
- Developer and principal lecturer of “Approaches to Language Learning” course (BA programme)
- Lecturer in Academic Skills for Business Studies, Shandong Economics University, Jinan, China, Sept-Nov. 2009
- Lecturer and course leader on a wide range of English language course for migrants, refugees and international students
- IELTS examiner and IELTS Centre Administrator.

Other employment

1985- 1987: Manukau Polytechnic, 1985 – 1987. Lecturer in ESOL (Part-time).

1978-1988: Edgewater College, Pakuranga, Auckland. Teacher of English and Drama. Seconded to Ministry of Education as Drama Advisor 1981.

1977: Teacher, Homai College, Auckland. Classroom teacher of children with multiple disabilities.

1975-1977: Nicholas Chamberlain Comprehensive School, Bedworth, U.K.

Teacher of English and Drama.

Research and presentations

My research interests include:

- English for Specific Purposes
- Language acquisition
- Language teaching strategies
- Transnational education.

Skills Summary

- Teaching ESOL and business communication skills to a wide variety of adult students
- Proofreading and editing skills
- Academic management skills

Professional Memberships

- Higher Education Research and Development Society of Australasia Inc.
- Teachers of English to Speakers of other Languages, Aotearoa / New Zealand (TESOLANZ)

Interests

- Reading, Spanish guitar, and travel

Referees

- Names and contact details on request.

